



## Building Cleaning Services

06 December 2021

### Request for Information.

Thank you for your request received on 23 November in which you asked:

*I would like the organisation to review my freedom of information request below, that's focused around contract data for the Building Cleaning Services and/or Facilities Management contract(s) that are in place for the Senedd Cymru.*

- 1. Supplier(s)/Provider(s) of the services*
- 2. Total Annual Spend – The spend should only relate to each of the service contracts listed above.*
- 3. A description of the services provided under this contract. Please include information if other services are included under the same contract.*
- 4. The number and type of sites the contract covers*
- 5. The start date of the contract*
- 6. The end date of the contract*
- 7. The duration of the contract, please include information on any extension period(s).*
- 8. When is the contract next due for Tender?*
- 9. Who within the organisation is responsible for each of these contracts? name, Job Title, contact number and email address.*

Please find our responses below.

- 1. Supplier(s)/Provider(s) of the services.*

Building Cleaning Services is supplied by Total Support Services.

Senedd Cymru  
Bae Caerdydd  
Caerdydd, CF99 1SN

Welsh Parliament  
Cardiff Bay  
Cardiff, CF99 1SN

Ffôn/Tel: 0300 200 6224

E-bost/Email: [Ceisiadau-gwybodaeth@senedd.cymru](mailto:Ceisiadau-gwybodaeth@senedd.cymru)  
[Information-request@senedd.wales](mailto:Information-request@senedd.wales)

Facilities Management is supplied by CBRE.

- 2. Total Annual Spend – The spend should only relate to each of the service contracts listed above.*

<b>Building Cleaning Services</b>	
2016/17	£414,000
2017/18	£351,000
2018/19	£362,000
2019/20	£414,000
2020/21	£410,000

<b>Facilities Management</b>	
2017/18	£2.0 million
2018/19	£2.3 million
2019/20	£2.2 million
2020/21	£1.7 million

- 3. A description of the services provided under this contract. Please include information if other services are included under the same contract.*

**Building Cleaning Services:** office cleaning services.

**Facilities Management:** building maintenance services, waste and recycling, window cleaning, works and project management.

- 4. The number and type of sites the contract covers.*

Three buildings: Tŷ Hywel, Senedd and the Pierhead.

- 5. The start date of the contract.*

Building Cleaning Services: 04/02/2020

Facilities Management: 01/05/2018

- 6. The end date of the contract.*

Building Cleaning Services: 03/02/2025

Facilities Management: 30/04/2022

- 7. The duration of the contract, please include information on any extension period(s).*

The Facilities Management contract has an option to extend the contract by a further year.

*8. When is the contract next due for Tender?*

Please see our response to question 6.

*9. Who within the organisation is responsible for each of these contracts? name, Job Title, contact number and email address.*

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Yours sincerely

**Buddug Saer**  
**Freedom of Information Manager**  
**Welsh Parliament**

Your request has been considered according to the principles set out in the **Code of Practice on Public Access to Information**. If you have any questions regarding this response please contact me. If you feel you have cause for complaint, please follow the guidance below.

Cause for concern or complaint with your FOI response?

If you are dissatisfied with the Welsh Parliament's handling of your request, you can request an internal review within 40 working days of the date of this response. Requests for an internal review should be addressed to the Freedom of Information Manager at:

**Information-request@senedd.wales** or in writing to

Welsh Parliament  
Governance and Assurance  
Cardiff Bay  
Cardiff  
CF99 1SN