

**COMMONWEALTH PARLIAMENTARY ASSOCIATION
BRANCH EXECUTIVE MEETING**

Date: Tuesday 2 March 2010
Time: 12:30pm
Venue: Chief Executive and Clerk's office, Cwrt.

AGENDA

1. **APOLOGIES FOR ABSENCE.**
2. **REVIEW OF THE METHODOLOGY FOR CALCULATING CPA ANNUAL MEMBERSHIP FEES** - Ian Summers present to advise (please refer to **DOC 2**).
3. **MINUTES OF THE LAST MEETING** - Paper CPA 01-10M (**DOC 1**)
4. **MATTERS ARISING FROM MINUTES**
 - The Chair to lead a discussion on how the Branch can communicate more effectively with all Members regarding the Branch's activities and opportunities.
5. **REVIEW OF RECENT ACTIVITIES**

Feedback and follow-up of recent events and conferences

- CPA Wales Branch AGM - 26.01.10

Recent visits to / by Commonwealth Countries

- None to report

6. FORWARD PLANNING

Forthcoming Conferences

- 59th Westminster Seminar on Parliamentary Practice and Procedures (London) 7-19 March, 2010
- update.
- BIMR 41st Conference, Isle of Man – 10 -13 May 2010.
- Confirmation of Branch delegation.
- CPA IExCo mid-year meeting, Swaziland 8-13 May
- update
- 56th Commonwealth Parliamentary Conference Nairobi, Kenya.
10 to 19 September 2010.

Forthcoming Events

- Commonwealth Day 2010

Monday 8 March - Westminster

- the CPA Wales Branch represented in Westminster by two young people selected by Funky Dragon.

Tuesday 9 March – Ty Hywel / Senedd

- Afternoon Commonwealth debate in Siambr Hywel: “Science, Technology and Society” with students from Fitzalan High School

- Wales / Lesotho 25 event.

Evening reception in the Senedd to celebrate the 25th anniversary of the Wales-Lesotho link in the presence of HE HRH Prince Seeiso B. Seeiso, High Commissioner of the Kingdom of Lesotho

Forthcoming Visits – Scheduled and Proposed

- Delegation from the Kwara State House of Assembly – 03.03.10
- Visit by Dr Nicola Brewer, British High Commissioner to South Africa (also accredited to Lesotho and Swaziland) – 9 March (08:45-10:15 Dining Room 1, Ty Hywel)
- The Australian Deputy High Commissioner Adam McCarthy – 25.03.10

7. DATE OF NEXT MEETINGS:

- Tuesday 27 April.

8. NEW ITEMS / ANY OTHER BUSINESS

END OF BUSINESS