

Christmas Trees

10 January 2016

Request for Information.

Thank you for your request received 5 January in which you asked:

Please could I have information held that relates to the overall cost of Christmas decorations for example trees and lights and also the cost of gifts to members of staff at the Assembly of Wales.

The figures provided in the table below relate to the overall cost of Christmas decorations in 2016, across the National Assembly for Wales estate. This includes Tŷ Hywel, the Senedd and the visitor centre in Colwyn Bay.

Item	Cost
Christmas trees (including stand)	£1,267.98
Cherry Picker (hire costs)	£554.40
LED lights	£149.68
Total	£1,972.06

The Assembly Commission does not pay for gifts to members of staff and we hold no recorded information relating to such gifts.

Your request has been considered according to the principles set out in the Code of Practice on Public Access to Information. The code is published on our website at http://www.assemblywales.org/abthome/about_us-commission_assembly_administration/abt-foi/abt-foi-cop-pub.htm

If you have any questions regarding this response please contact me. If you feel you have cause for complaint, please follow the guidance at the end of this letter.

Yours sincerely

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**Freedom of Information Manager
National Assembly for Wales**

Cause for concern or complaint with your FOI response?

If you believe that I have not applied the Code correctly or have not followed the relevant laws, you may make a formal complaint to the Chief Executive and Clerk at the National Assembly for Wales, Cardiff Bay. Details of the Assembly's complaints principles are set out in the Code of Practice on Complaints available on the Internet at <http://www.assembly.wales/en/help/contact-the-assembly/con-complaint/Pages/con-complaint-procedure.aspx>. Please advise me if you wish to receive a printed copy.

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF