



- ▶ For Approval
- ▶ For Direction
- ▶ For Information

BUDGET, AUDIT, AND RISK ASSURANCE

WELSH DELEGATION

Finance and Procurement Directorate

February 19, 2020

OBJECTIVE

Overview of the Senate approach to Budget, Audit and Risk Assurance

- Main Estimates (Budget) Process
- External Audit and Assurance
- Risk Management
- Internal Audit

GOVERNANCE

- Standing Committee on Internal Economy, Budgets and Administration (CIBA): responsible for the internal administration of the Senate (SARS 2:02)
- Audit subcommittee: Four members
- Subcommittee on the Senate Estimates (budget): Four members
- Administration: Approximately 450 employees

Laws

Senate Administrative
Rules (SARS)

CIBA

Policies

Practices

Requirements

FINANCIAL PLANNING, REPORTING AND EXTERNAL AUDIT CYCLE

Fiscal year: April 1st to March 31st

• Main Estimates Process

- In-depth review by Sub-Committee on Senate Estimates)
- Approval by CIBA
- Voted by the Senate

Planning & Budgeting

• Budget Management

- Monthly budget monitoring
- Budget review by senators' offices and management team

Monthly

Annually

Committee review

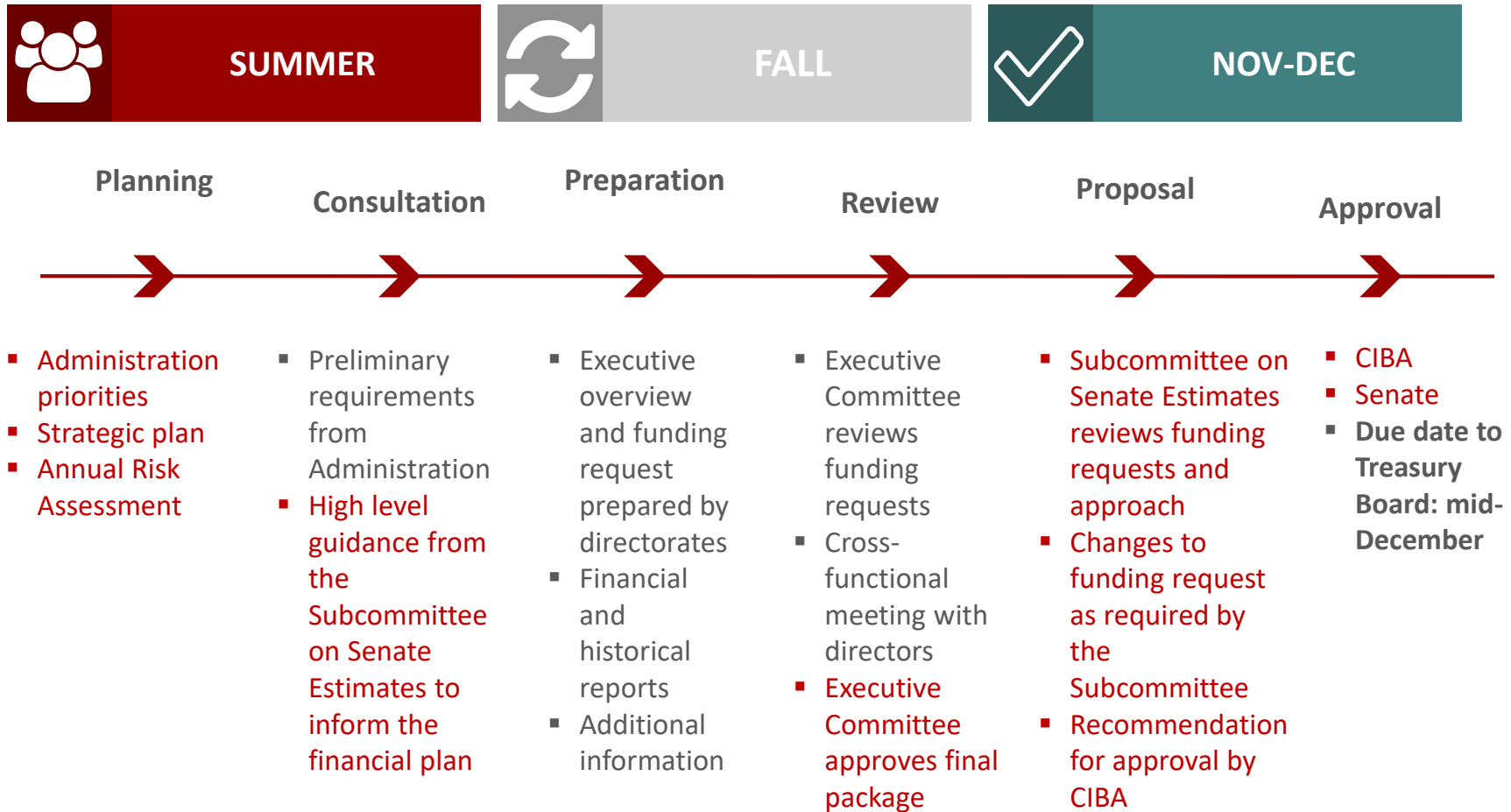
- Quarterly Financial Report
- Results reviewed by Audit Sub-Committee and discussed at CIBA
- Quarterly proactive disclosure report

Quarterly

External Audit and Reporting

- Audited financial statements
- Review by Audit Sub-Committee and presented at CIBA
- Public account disclosure

MAIN ESTIMATES (BUDGET) PROCESS



EXTERNAL AUDIT AND ASSURANCE

- Annual Financial Statements presented in accordance with Public Sector Accounting Standards
- Audited by public accounting firm : EY
- Reviewed by the Audit Subcommittee of the Standing Committee on Internal Economy, Budgets and Administration (CIBA)
- Audited Financial Statements are publicly disclosed

RISK MANAGEMENT

- Annual assessment of key risks – Responsibility of the Strategic Planning team
- Simultaneously to the preparation of the strategic objectives
- Involves overall management team under the sponsorship of the Executive team
- Risks are reviewed and updated on a quarterly basis with changes discussed in the Quarterly Financial Report

INTERNAL AUDIT

- No longer an official Internal Audit team
- Senators have been working on the establishment of a Committee responsible for financial oversight
- In recent years, the Audit subcommittee asked for specific reviews and audit that were performed by either an external auditor or another audit firm
 - Senator expense claims – Policy and performance review (2018-19)
 - Senators and Administration expenses (2019-20)
 - Cyber security audit (2020-21)
 - Review of the information technology management (2020-21)

DISCUSSION AND CONCLUSION