

# National Assembly for Wales Petitions Committee

Submit a petition



**The National Assembly for Wales is the democratically elected body that represents the interests of Wales and its people, makes laws for Wales and holds the Welsh Government to account.**

## Start a petition

Starting a petition is easy. You just need to provide us with:

- details of what your petition is calling on the National Assembly for Wales to do;
- some information about you, so that we can discuss your petition with you and keep you updated with what happens to your petition.

By filling out this form you will provide us with the information we need to consider your proposal for a petition and to keep you updated.

One of the petitions team will be in touch within a few days of receiving your completed form to discuss the next steps with you.

If you have any trouble filling out this form, or if you would like in a different language or format, please give us a call on **029 2089 8998** or email us at **[petition@wales.gsi.gov.uk](mailto:petition@wales.gsi.gov.uk)**

## Please read this before filling out the form

Most petitions received by the National Assembly for Wales can be looked at by the Petitions Committee.


However, the National Assembly for Wales can only consider petitions that it has the power to do something about. This means it cannot look at local authority decisions or issues that are non-devolved (i.e. the responsibility of the UK Parliament or Government).

If you are not sure about this, please get in touch with the petitions team using the contact details provided at the end of this form. They will be happy to look into this on your behalf and advise you on the best place to lodge your petition, should it be concerned with something the National Assembly for Wales cannot look at.

## 1. Petition wording

- The wording of your petition should clearly state the action you are calling on the National Assembly for Wales to take.
- Please keep this wording short (about one or two sentences).
- Further information is welcomed, but please provide this separately (see the 'Further information' box below)
- Your petition wording should start with 'We call upon the National Assembly for Wales to...' or 'We call upon the National Assembly for Wales to urge the Welsh Government to...'

**Please enter your petition wording here:**



## 2. Do you want your petition posted as an e-petition?

We can post your petition as an 'e-petition' so that it can collect signatures online.

Please indicate whether or not you would like this petition to be posted as an e-petition.

**Yes**  **No**

If you do want to post your petition as an e-petition, how long do you want to keep it open for the collection of signatures?

Please enter the number of weeks or months you want to collect signatures. Alternatively, please enter the date on which you want your petition to stop collecting signatures. Please only fill one of the boxes below.

**Months**

**Weeks**

**Specific date**

### **3. Further information**

Please provide some further information that explains:

- why you want to start this petition;
- the action you want the National Assembly for Wales to take;
- any action you have already taken e.g. details of any letters you have sent to and received from the Welsh Government.

This information will appear alongside your petition on the National Assembly for Wales website and the Petitions Committee will also have sight of it when it comes to considering your petition.

- This further information should be kept to a maximum of 300 words.
- If you would like to provide a fuller account of your petition, then you can attach a longer statement to this form. This should be no longer than 1,000 words.
- You can also provide a link to a website if you think that might be helpful.

Please enter your further information here:

## 4. Your details

We need the name and address of the lead petitioner – the person who is responsible for running the petition. This person’s name will be published alongside the petition on the National Assembly for Wales website.

If you are submitting a petition on behalf of a group or organisation, then you will need to give details of a person who is willing to act as a point of contact for that group or organisation.

### Name of the lead petitioner

### Address

### Email address

### Telephone number

Landline

Mobile

### Organisation on whose behalf this petition is being raised (if applicable)

The name of the lead petitioner, or organisation, will be published on the National Assembly for Wales website.

Contact details will not be published and will only be used to keep the lead petitioner updated on their petition’s progress and to seek feedback at the end of the process.



## **5. Send us your proposed petition**

Please email your completed form to **[petition@wales.gsi.gov.uk](mailto:petition@wales.gsi.gov.uk)**

Alternatively, if you prefer, please post it to:

**The Petitions Committee  
The National Assembly for Wales  
Cardiff Bay  
CF99 1NA**

## **6. What happens next?**

One of the petitions team will be in touch within a few days of receiving a completed form to discuss the next steps with you.

They will talk you through the option of using our e-petitions system at this time.

## **7. Get in touch**

If you would like some more information, or if you have any questions, about the petitions system, please get in touch with the petitions team.

Email: **[petition@wales.gsi.gov.uk](mailto:petition@wales.gsi.gov.uk)**

Tel: **029 2089 8998**

We particularly welcome written correspondence via email, as this allows us to provide you with a more efficient and sustainable service.