

Shared Parental Leave

22 August 2016

Request for Information.



Thank you for your request received 27 July in which you asked:

I wrote to you in July 2015 requesting a copy of your shared parental leave policy but it had yet to be finalised. Can you now provide me with a copy?

Can you also tell me since April 2015 how many employees have requested/taken Shared Parental Leave within your organisation.

The shared parental leave policy was released as part of this response.

If you require a copy please contact accesstoinformation@assembly.wales.

Two people have requested and taken shared parental leave since April 2015.

Your request has been considered according to the principles set out in the Code of Practice on Public Access to Information. The code is published on our website at http://www.assemblywales.org/abthome/about_us-commission_assembly_administration/abt-foi/abt-foi-cop-pub.htm

If you have any questions regarding this response please contact me. If you feel you have cause for complaint, please follow the guidance at the end of this letter.

Yours sincerely

**Freedom of Information Manager
National Assembly for Wales**

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Cause for concern or complaint with your FOI response?

If you believe that I have not applied the Code correctly or have not followed the relevant laws, you may make a formal complaint to the Chief Executive and Clerk at the National Assembly for Wales, Cardiff Bay. Details of the Assembly's complaints principles are set out in the Code of Practice on Complaints available on the Internet at <http://www.assembly.wales/en/help/contact-the-assembly/con-complaint/Pages/con-complaint-procedure.aspx>. Please advise me if you wish to receive a printed copy.

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF